

NEON

Treasurer, NEON Trustee Board

Application deadline: Midnight Wed 21 February – details below

Interviews: Wednesday 28th February

About the role:

NEON is looking for a new Trustee Treasurer, who combines a strategic insight into the financial issues that concern an NGO with a practical interest in providing crucial finance oversight to allow NEON to function, flourish and grow.

The Treasurer will provide leadership on financial matters to the Board and work in an advisory capacity with the Executive Director (Daniel Vockins) in overseeing the organisation's accounting and finance policies as required. They will ensure that the Board is well briefed on the implications and risks associated with any major financial transactions or decisions.

The Treasurer is not expected to be involved in the day-to-day running of finances of the organisation - this is the job of the staff team. We do, however, expect members of the Board to help provide strategic input, guidance and direction, and for the Treasurer to do this in particular on matters relevant to NEON's financial management.

NEON is a young, small and exciting organisation which sets high expectations of itself and is gaining a reputation for impactful, innovative work for social and economic change. NEON's trustees are a big part of that, as champions of and leaders within NEON, so we would expect you to advocate on behalf of the project as well as helping to build the community and its programmes.

Key responsibilities:

Ongoing:

- Review and monitor the financial resources of NEON to ensure that they meet its present and future needs.

Monthly or quarterly:

- Keep the board aware of its financial duties and responsibilities
- Analyse NEON's financial performance and report the financial position at board meeting, ensuring trustees are aware of the NEON's short term cashflow position and its long term financial sustainability
- Ensure that NEON has appropriate financial controls and procedures in place
- Monitor and evaluate NEON's financial information systems and suggest improvements where needed
- Advise on the financial implications of NEON's strategic plan

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- Advise on the fundraising strategy of NEON in partnership with the Executive Director and Board of Trustees.

Annually:

- Ensure that the accounts and financial systems are audited as required by law
- Liaise with the auditors/independent examiners.

Person Specification

- Is committed to NEON's vision, purpose and culture and its way of working - and able to communicate this enthusiasm to others
- Has a good understanding and acceptance of the legal duties, liabilities and responsibilities of trustees and clear on the difference between governance functions and management functions (training will be provided in this)
- Is able to work well as part of a diverse team of trustees with particular strengths
- Has strong strategic awareness of the campaigning world or systems change and experience of high level strategy development
- Is a good communicator with leadership and interpersonal skills, and is able to both empower and challenge supportively
- Is well networked and willing to engage with contacts and/or fulfil an ambassadorial role for the benefit of NEON ideally with fundraising connections
- Is able and willing to devote the necessary time to the role

The Commitment Needed

The board has quarterly meetings of approximately five hours, normally held in London on weekdays but with facilities for joining remotely. We also have short teleconference meetings as needed - usually monthly or every 6 weeks. As NEON is a reasonably young organisation, trustees are making larger time commitments at the start of the project than may be needed later on as we develop our strategy and approach.

Trustees are called upon to help us with specific issues, where they have the skills and time to help. We are very conscious of time constraints of board members and will only call upon you as necessary.

Finally, we would hope that you would be able to put some time in to promoting NEON to funders and other networks and organisers that you may know. This may not require substantial additional time, as it may be something you could integrate into your existing communications.

About us:

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The New Economy Organisers Network (NEON) is a network of over 1,600 activists working to replace neoliberalism with an economy and politics based on social and environmental justice. Our members come from over 900 trade unions, grassroots groups, non-governmental organisations (NGOs), faith-based campaigns, political parties and movements.

We run trainings, share skills and coordinate together on campaigns helping people to lead movements like [Just Treatment](#) (organising patients to fight for the NHS) through to working with our members to get nearly [800 media bookings](#) across the UK's biggest TV/Radio outlets. We're ambitious and the team is agile, fast paced and committed to actually changing things. After a successful year, we're growing the team to meet the needs of our members and our three year organisational strategy.

To build the power of movements for social and economic justice we organise our work around three goals:

- **Connect** we want to bring together people who aren't usually in the same room, working across many different issues and from many different struggles because together there is strength. In particular, we want to build the power of campaigners and organisers from groups most often affected by injustice to help change the leadership of our movements
- **Focus** is about how we support our members' work to transform our social and economic systems through prioritising key battles. Our aim is to help members work together to win bigger change on key battleground issues, such as health and precarious work
- **Build** means supporting the development of key institutions that underpin the wider progressive movement. The range and diversity of groups needed is wide - from campaign groups to policy or training institutes. We help our members develop excellent institutions and structures that support.

To build a culture and community that lasts, we organise around three values:

- **Solidarity** - we're here to change the system and that requires working together across issues and sectors that aren't normally in the same room. This means placing anti-oppression at the heart of our work and building the power of people most often affected by injustice to change the leadership of our movements
- **Generosity** is about sharing our time, resources and learning with one another as we support each other's work. It means being open and honest with one another, especially when we hit problems, and thinking creatively about how we positively build from there
- **Respect** is the bottom line for all relationships in NEON. It means being respectful of different backgrounds and life experiences and giving space for all voices to be heard. This often means listening more than we talk and being open to changing ourselves as a result of what we hear.

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Remuneration

As this role is for a not-for-profit, it is voluntary and the trustees will not be paid. We will however cover expenses.

Reappointment

Trustees can serve a maximum of 2 consecutive terms (capped at six years).

How to apply:

Our application processes are quite straightforward. Just fill out the application form: <http://bit.ly/2DruWSv> and submit it to jobs@neweconomyorganisers.org by the deadline.

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If you have any questions about the role or are worried about applying please email Liz Hutchins (Chair of the Board) – chair@neweconomyorganisers.org

We are committed to providing equal opportunities for everyone regardless of their background. We acknowledge that people from certain backgrounds are under-represented in progressive movements and we're committed to doing what we can to correct this. We are particularly keen to receive applications from Black, Asian and minority ethnic people; people with disabilities; people who identify as being LGTBQIA; people who have a mental health condition; and people who identify as working class or have done so in the past.